

AESO Reliability Committee (ARC) Meeting Agenda



Date: July 7, 2011

Time: 1:00 pm to 4:00 pm

Location: AESO Office – Room 2539

Time	Agenda Item	Presenter
5 min	Approval of minutes from April 14, 2011	Mike Law
5 min	Approval of Terms of Reference	Mike Law
5 min	Approval of ARC Membership as final	Mike Law
10 min	Review outstanding actions items (see below)	Mike Law / Jason Murray
10 min	Review revised ARS schedule	Jason Murray
10 min	Review ARS project charter	Jason Murray
10 min	Review TOP-005 ID	Jason Murray
10 min	Review Applicability Assessment process	Jason Murray
10 min	Break	
15 min	ARC Discussion Group update	Jason Murray
30 min	ARS Steering Committee outcomes <ul style="list-style-type: none">• Applicability/related content• PRC-005	Jason Murray
30 min	CIP-002 options	Mike Law / Jason Murray

Documents distributed with agenda:

- Draft meeting minutes for member review – April 14, 2011
- Terms of Reference – draft 2.2
- ARC Membership list

Documents to be distributed at the meeting:

- ARC workgroup roles
- Revised ARS Schedule
- ARS Project Charter
- TOP-005 ID
- Applicability Assessment process
- CIP-002 options

Meeting dates for 2011: September 27, 2011, December 6, 2011

Outstanding Action Items:

Action	Assigned to	Due Date
Schedule 2011 ARC meeting dates	Mike	Complete
Provide ARC Discussion group agendas to ARC members	Jason	Complete
Post November 30, 2010 meeting minutes on AESO website	Jason	Complete
Determine municipal TFO primary and alternate representatives	Stewart/Ligong	Complete
Determine two Generation Owner ARC representatives	Sandy	Complete
Determine Industrial Systems ARC representative	Subrota	Complete
Finalize ARC membership	Jason	Complete
Revise ARC Terms of Reference including ARC workgroup roles	Jason	Complete
Provide current critical asset governance documentation for review at next meeting	Sandy/Maureen	July 7
ARC Discussion group to review TOP-005	Jason	July 7
Provide revised ARS project schedule at next meeting	Jason	July 7
Provide ARS Project Charter to ARC members at next meeting	Jason	July 7
Provide TOP-005 ID to ARC members at next meeting	Jason	July 7
Provide applicability assessment process at next meeting	Jason	July 7
Revise ARS development process upon project completion and review with ARC members	Jason	Dec 31