

Careers at the AESO

As an independent system operator, the AESO leads the safe, reliable and economic planning and operation of Alberta's interconnected power system. The AESO also facilitates Alberta's fair, efficient and openly competitive wholesale electricity market, which in 2010 had about 175 participants and approximately \$5 billion in annual energy transactions.

Project Manager

Position Summary

The Project Manager is responsible for delivery of multiple transmission development customer connection projects, working closely with internal resources, market participants and transmission facility owners to meet project objectives and milestones.

The Project Manager ensures that projects progress from initiation through the delivery process to closure, meeting milestones with quality deliverables. The Project Manager is the AESO's primary point of contact for a project, coordinating interactions with stakeholders and keeping the project team focused.

Accountabilities and Responsibilities

- Achieves milestones by coordinating efforts of internal and external project participants, including transmission facility owners and market participants
- Establishes project schedules, forecasts project resource requirements and identifies resource constraints; renegotiates commitments proactively when required
- Maintains complete, accurate and up-to-date information about project status, schedule, accountabilities and outcomes
- Ensures that the required project deliverables are completed according to standards and reviewed at each checkpoint gate as defined in the delivery process
- Identifies and mitigates risks, maintaining and monitoring an up-to-date risk register, including project interdependencies
- Manages and assesses impact of changes to project scope, cost or schedule, appropriately informing stakeholders of changing circumstance throughout the project life
- Identifies and facilitates the resolution of project issues
- Establishes and maintains productive working relationships with internal and external stakeholders
- Manages project in accordance with legislation, regulations and rules that govern AESO activities
- Identifies and implements project management and delivery improvements in conjunction with the Project Support Office

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Education

- Bachelor's Degree in related field or an acceptable combination of education and experience will be considered
- Project Management certification (PMR or PRINCE2) would be considered an asset

Knowledge, Skills, Abilities and Experience Required

- 5+ years of hands-on project management experience
- A practical, adaptable, innovative, collaborative and solution-focused approach to issues
- Experience working with both business leaders and technical specialists
- Demonstrated initiative and skills in communication and negotiation
- Able to prioritize and manage and manage multiple responsibilities in parallel
- A solid understanding of project delivery methodology
- Skilled in using the Microsoft Office suite to produce project deliverables
- Experience in a regulated industry, preferable utilities and specifically electricity transmission development, would be considered an asset

If you are interested in the above position, please email your resume in confidence to careers@aeso.ca by January 29, 2012 in order to be considered.

The AESO is unable to accept unsolicited agency resumes. Any resumes submitted become the sole property of the Alberta Electric System Operator.

The AESO would like to thank all applicants for their interest; however, only those candidates selected for interviews will be contacted.

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