



AESO Reliability Committee (ARC) Security Work Group (SWG) Standard Review Meeting

Agenda for 14 May 2009

ARC Security Work Group

Chair: Garry Spicer

Alternate Chairs: Doug Hincks, Jack Kelly

The AESO Reliability Committee (ARC) Security Work Group (SWG) is responsible for reviewing the North American Electric Reliability Council (NERC) Critical Infrastructure Protection (CIP) reliability standards to assess applicability of the standard requirements within Alberta. The group will also be examining measures and entity responsibilities for these standards. These activities are carried out in accordance with the ARC SWG Terms of Reference (DRAFT).

Summary of Previous Meeting

Date of meeting: Thursday, 16 April, 2009, 9am – Noon.

Location: Enmax

Outcomes:

- The SWG addressed housekeeping items:
 - No attendees indicated a need for additional workgroup binders.
 - No attendees indicated any problems with the email list.
 - Future meeting date was proposed:
 - Tuesday, 09 June.
 - Outcomes of the previous meeting (05 March 2009) were reviewed. No concerns were raised with the documented outcomes.
- Garry Spicer provided an update on CIP-001-AB-1
 - AESO Legal review of this standard is complete.
 - Final draft should be available for stakeholder organization comment prior to the next SWG meeting.
 - Ken Gardner and Doug Hincks provided details on the next steps in the process for this standard.
- The SWG reviewed the current version of the CIP-002 standard
 - Effective dates of 180 days after AUC approval and 180 days after notification of critical asset status were discussed as potentially feasible.

- The SWG reviewed the approach to implementing Technical Feasibility Exceptions in Alberta and the NERC terms regarding the basis for a Technical Feasibility Exception. The following specific questions / comments were discussed:
 - What is the priority for a TFE standard in Alberta? Should this be done before or after the other CIP standards?
 - Would it be possible / appropriate to develop a draft working document regarding TFEs in Alberta as a reference model for use while work proceeds on the CIP standards, themselves? Would this be adequate as an interim step?
 - If a draft TFE standard were developed, would AESO compliance personnel provide feedback on this, as an interim approach?
 - Could a draft TFE standard be approved by the ARC as an interim step?
 - What would the timeframe be for “Strict Compliance” as noted in the NERC TFE “basis for approval” criteria?
- The SWG discussed implementation schedules for the CIP standards:
 - When are the specific standards slated to go to the AUC?
 - Will implementation be staggered?
 - Members discussed how to plan and budget for CIP implementation within their respective organizations.
 - Garry Spicer is to provide a proposed timeline for the SWG
- The SWG discussed how much of the cost considerations for CIP implementation have been reviewed with the ARC and AUC.

Schedule for Upcoming Security Work Group Meetings

Meeting Date	Location
Thursday, 14 May 2009	Enmax
Tuesday, 09 June 2009 (tentative)	TBD

Upcoming Meeting Agenda (14 May, 2009)

1. Housekeeping items:
 - Binders (does anyone need one?)
 - Email distribution list (anyone missing?)
 - Future meeting dates
2. Review outcomes from the previous meeting (16 April).
3. Status update on CIP-001-AB-1 (currently distributed for organizational review).
4. Review current draft of CIP-002-AB-1 (decide if this is ready for review by AESO compliance, legal, and technical writer).

5. Status update on *Technical Feasibility Exceptions*. Please see the following NERC document as background information (Appendix 4D, Section 3 is of primary interest at this time):

http://www.nerc.com/files/TFE_RoP_Changes_Posting_Letter_%2020090313%20FINAL.pdf

6. Review current draft of CIP-003-1.
<http://www.nerc.com/files/CIP-003-1.pdf>

Please bring paper copies of the standard(s) to be reviewed to the meetings. If you have material (e.g. existing documented practices or procedures) that you believe would be helpful to the SWG, and you are willing to share the material with the SWG members, then please bring copies to the meetings.

If you are planning to attend the next Security Work Group meeting, then please RSVP to Betty.Dang@aeso.ca by one week prior to the meeting.