



AESO Reliability Committee (ARC) Security Work Group (SWG) Standard Review Meeting

Agenda for 14 July 2009

ARC Security Work Group

Chair: Garry Spicer

Alternate Chairs: Doug Hincks, Jack Kelly

The AESO Reliability Committee (ARC) Security Work Group (SWG) is responsible for reviewing the North American Electric Reliability Council (NERC) Critical Infrastructure Protection (CIP) reliability standards to assess applicability of the standard requirements within Alberta. The group will also be examining measures and entity responsibilities for these standards. These activities are carried out in accordance with the ARC SWG Terms of Reference (DRAFT).

Summary of Previous Meeting

Date of meeting: Thursday, 09 June, 2009, 9am – Noon.

Location: Enmax

Outcomes:

- The SWG addressed housekeeping items:
 - No attendees indicated a need for additional workgroup binders.
 - No attendees indicated any problems with the email list.
 - Future meeting dates:
 - Tuesday, 14 July.
 - No August meeting likely, to accommodate vacations.
 - Will likely have a September meeting.
 - News items were discussed:
 - NIST Smart Grid Interoperability Standards Framework released.
 - Discussion of recent minor incident.
 - Highlights of WECC PSWG Minutes from 09 May.
 - RCMP Suspicious Incident Report system. SWG is interested in more information about this.
 - PSCan appointed a new Cyber Security Director
 - Alberta has appointed new provincial Cyber Security Director and will be setting up a separate department for this function

- California ISO policy and standards for Information Security were briefly discussed as example material. Documents are available from the California ISO website: <http://www.caiso.com/>
- Outcomes of the previous meeting (14 May 2009) were reviewed. No concerns were raised with the documented outcomes.
- The SWG agreed that the current version of CIP-001-AB-1 is acceptable for recommendation to the ARC as an Alberta Reliability Standard.
 - Garry Spicer presented the final questions that had been submitted by SWG members, and AESO's response to those questions.
- Garry Spicer provide an update regarding the current draft of the CIP-002 standard:
 - This standard is undergoing initial internal review by the AESO (compliance, legal, and technical writing).
 - An update will be provided at the next SWG meeting.
- Garry Spicer provided an update regarding the approach to implementing Technical Feasibility Exceptions in Alberta:
 - AESO Compliance is examining how to integrate the TFE into compliance management processes.
- The SWG reviewed the current draft of the CIP-003 standard:
 - Additional minor changes were discussed.
 - The SWG requested more information regarding CIP compliance strategy for Alberta (e.g. TFEs and mitigation plans).
 - Garry Spicer will ask AESO Compliance to help address this request.
- The SWG reviewed the initial draft of the CIP-004 standard
 - SWG members are to discuss the requirements of this provision with their respective organizations and be prepared to provide additional feedback at the next meeting.
- Discussion about implementation plans for the CIPs focused on timing
 - Most organizations appear to have completed at least some initial work in this area and are poised for further efforts as the standards come into effect in Alberta.

Schedule for Upcoming Security Work Group Meetings

Meeting Date	Location
Tuesday, 14 July	Enmax
August	No meeting planned
September	TBD

Upcoming Meeting Agenda (14 July, 2009)

1. Housekeeping items:
 - Binders (does anyone need one?)
 - Email distribution list (anyone missing?)
 - Future meeting dates
2. News items
3. Review outcomes from the previous meeting (09 June).
4. Status of CIP-001-AB-1.
5. Update on draft of CIP-002-AB-1. (Changes requested by AESO Compliance to be reviewed by SWG.)
6. Status update on *Technical Feasibility Exceptions (TFEs)*. (Currently being examined by AESO Compliance.)
7. Review current draft of CIP-003-1. Examine changes based on comments from last meeting.
<http://www.nerc.com/files/CIP-003-1.pdf>
8. Review CIP-004-1 for additional comments.
<http://www.nerc.com/files/CIP-004-1.pdf>

Please bring paper copies of the standard(s) to be reviewed to the meetings. If you have material (e.g. existing documented practices or procedures) that you believe would be helpful to the SWG, and you are willing to share the material with the SWG members, then please bring copies to the meetings.

If you are planning to attend the next Security Work Group meeting, then please RSVP to Betty.Dang@aeso.ca.