



AESO Reliability Committee (ARC) Security Work Group (SWG) Standard Review Meeting

Agenda for 22 February, 2010

9:00 a.m. – 3:00 p.m.

25th floor Main Boardroom, The AESO

ARC Security Work Group

Chair: Garry Spicer

Alternate Chairs: Doug Hincks, Jack Kelly

The AESO Reliability Committee (ARC) Security Work Group (SWG) is responsible for reviewing the North American Electric Reliability Council (NERC) Critical Infrastructure Protection (CIP) reliability standards to assess applicability of the standard requirements within Alberta. The group will also be examining measures and entity responsibilities for these standards. These activities are carried out in accordance with the ARC SWG Terms of Reference (DRAFT).

Summary of Previous Meeting

Date of meeting: Thursday, 21 January 9:00 a.m. – 3:00 p.m..

Location: The AESO

Outcomes:

- The SWG addressed housekeeping items:
 - Additional workgroup binders were offered to attendees
 - Email list: No updates required
 - Future meeting dates:
 - 22 February (AESO 25th floor, Main Boardroom)
 - 22 March (AESO 25th floor, Main Boardroom)
 - News items discussed:
 - Physical and Cyber Sabotage Event Reporting Form distributed for suggestions/comments
 - CIP-006-2 – NERC has approved an interpretation that the AESO had voted against as it effectively changes the standard
 - CIP-004-2 – interpretation regarding unsupervised cyber or physical access is up for comment – visit NERC website project # 2009-26 if interested

- Industry Advisory – theft of Dielectric Components – overview of article
 - NERC Alert re: ABB Spyder
 - CA Identification Regulatory File – Issue with Pacific Gas and Electric filing re: synchrophasers and PMU concentrators automatically being tagged as CA's in the US Discussion re: what qualifies as a CA.
 - New Guideline update re: CCA's
 - CIP-002-4 will be out for review and comment in the Feb/March timeframe.
- Outcomes of the previous meeting (10 December, 2009) were reviewed. No concerns were raised with documented outcomes.
 - Status Updates:
 - CIP-001-AB-1 approved by AUC. Becomes effective April 12, 2010
 - The SWG reviewed previous concerns regarding CIP-002-AB-1.
 - Further discussions regarding CIP-002 ensued. Topics included:
 1. further discussion regarding the CA identification method not being needed for, nor would it be that helpful in, developing and maintaining the list mentioned in R1.3 of the draft.
 2. guidelines to assist in identifying Potentially Critical Assets will be developed for SWG member use by the AESO.
 3. dispute resolution questions and concerns need to be referred to SWG members' respective legal or compliance teams and resolved outside of the SWG (See: ISO Rules section 103.2).
 4. discussion regarding CIP-002-AB-2 Option A and Option B where Option B allows for responsible entities to determine their own respective CA lists, rather than having the AESO do it on their behalf.
 5. a request for the AESO to add the following to R2.1 – “using the list developed in R1.3”
 - The SWG voted unanimously in favour of supporting CIP-002-AB-2 Option A whereby the AESO determines their CA lists.
 - CIP-004-AB-2. This standard was reviewed, and some editing issues were raised by SWG members. It was agreed that this standard will be moved into the AESO's internal review process.
 - CIP-005-AB-2. This standard was reviewed, and the SWG raised concerns regarding R1.5 duplicating meanings found in other standards, particularly CIP-006-2 R3, and CIP-004-2 R3. The AESO will look into it with the ITC Security Work Group. The word “strong” in R2.4 will also be looked into.
 - Additional items:
 - The SWG would like to review TFEs at the next meeting
 - Mark Thompson will look into how the AESO will be handling the Interpretation process

- SWG members are reminded that the focus of the group should be upon the meaning and intent of the CIP Standards. Effort spent on minor wording changes may be unproductive, as AESO technical writing, legal and compliance departments may alter the wording to meet other requirements.
- SWG meetings will continue at six hours duration in order to expedite processing of the CIPs.

Schedule for Upcoming Security Work Group Meetings

Meeting Date	Location
Monday, 22 February, 9am to 3 pm	The AESO
Monday, 22 March, 9 am to 3 pm	The AESO

Upcoming Meeting Agenda (22 February 2010)

1. Housekeeping items:
 - Binders (does anyone need one?)
 - Email distribution list (anyone missing?)
 - Future meeting dates
2. News items
3. Review outcomes from the previous meeting (January 21)
4. CIP completion schedule update
5. Status updates
 - CIP-003-AB-2 (Security Management Controls)
 - CIP-002-AB-2 (Critical Cyber Asset Identification)
 - CIP-004-AB-2 (Personnel and Training)
6. CIP-005-AB-2 (Electronic Security Perimeter)
 - Review latest revisions
 - Discuss SWG input from Jan 21 meeting
7. CIP-006-AB-2 (Physical Security) review first draft time permitting
8. TFE (Technical Feasibility Exceptions). Time permitting.

Please bring paper copies of the standard(s) to be reviewed to the meetings. If you have material (e.g. existing documented practices or procedures) that you believe would be helpful to the SWG, and you are willing to share the material with the SWG members, then please bring copies to the meetings.

If you are planning to attend the next Security Work Group meeting, then please RSVP to AllisonMathews@aeso.ca. Any comments regarding the CIPs should be emailed to KatherineNeedham@aeso.ca.