



AESO Reliability Committee (ARC) Security Work Group (SWG) Standard Review Meeting

Agenda for 20 April, 2011

9:00 a.m. – 12:00 p.m.

25th floor Main Boardroom, The AESO

ARC Security Work Group

Chair Garry Spicer

Alternate Chairs: Jasmine Qadri

The AESO Reliability Committee (ARC) Security Work Group (SWG) is responsible for reviewing the North American Electric Reliability Council (NERC) Critical Infrastructure Protection (CIP) reliability standards to assess applicability of the standard requirements within Alberta. The group will also be examining measures and entity responsibilities for these standards. These activities are carried out in accordance with the ARC SWG Terms of Reference.

Summary of Previous Meeting

Date of meeting: Wednesday, 16 March, 9:00 a.m. – 12:00 p.m.

Location: The AESO

Outcomes:

1. The SWG addressed housekeeping items:
 - Additional workgroup binders were offered to attendees
 - Email list: updates made as required
 - Future meeting dates;
 - Wednesday, April 20, 9:00 – 12:00
 - Wednesday, May 18, 9:00 – 12:00 (to be discussed)
2. Outcomes of the previous meeting (Jan 19, 2010) were reviewed. No concerns were raised with documented outcomes.

Status Updates:

1. A CIP-002-AB-2 to NERC CIP-004-2 Brightline Criteria Comparison for development of PCA list guidance was reviewed.
2. The SWG will continue to be consulted regarding high level recommendations for PCA and CCA guidance development.

Additional Items:

1. CIP-002 development will continue to be the focus for 2011 due to the older risk based assessment method needing to be integrated with newer version 4 bright-line and BES reliability related criteria.
2. At this time CIP-003 – 009 are slated to be developed in 2012.
3. Ongoing SWG meetings will continue to be held from 9:00 – 12:00 unless otherwise notified.

Schedule for Upcoming Security Work Group Meetings

Meeting Date	Location
Wednesday, May 18, 9 am to 12 pm (to be discussed)	The AESO – 25 th floor
Tuesday, June 21, 9 am to 12pm	The AESO – 25 th floor
Wednesday, July 20, 9 am to 12 pm	The AESO – 25 th floor

Upcoming Meeting Agenda (20 April, 2011)

1. Housekeeping items:
 - Binders
 - Email distribution list (amendments required?)
 - Future meeting dates
 - Review outcomes from the previous meeting (March 16, 2011)
2. News items
 - NERC Compliance Application Notice – 0005 re CIP-003-3 R3 was re-Posted March 24, 2011 stipulating that system operator laptops with the capability and purpose of controlling critical assets remotely should be designated as CCAs.
 - Compliance Application Notice (CAN) DRAFT re: definition of “annual” and implementation of annual requirements was posted on NERC Jan 7, 2011.
 - NERC CIP-005 –Urgent Action Revision re: remote access – will be posted for a 30 day formal comment period from March 29 – April 28, 2011.
 - Re: NERC Bulk Electric System Definition Revision – the BES Definition Team has posted its consideration of the comments submitted in response to questions about the SAR, initial draft definition, and list of criteria for either inclusion or exclusion from the definition of BES. The team has also posted its next draft of the definition of BES and will be posting a comment form in mid-April to collect stakeholder feedback on the revised definition.
3. Status updates
 - CIP-002-AB-2

4. Discussion items;

Comparison discussion regarding;

- CCA guidelines - review CIP-002 v2 with v4 NERC Bright line criteria
- NERC guidance

Please bring paper copies of the standard(s) to be reviewed to the meetings, where applicable. If you have material (e.g. existing documented practices or procedures) that you believe would be helpful to the SWG, and you are willing to share the material with the SWG members, then please bring copies to the meetings.

If you are planning to attend the next Security Work Group meeting, then please RSVP to Linda.Lane@aeso.ca. Any comments regarding the CIPs should be emailed to Katherine.Needham@aeso.ca.