

Energy Trading System (ETS) Training Environment User Access Request



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Step 1

This form must be submitted to cert.admin@aeso.ca by the Corporate Contact listed on the [Pool Participant List](#).

Applicant Information for Training Digital Certificate

Name: _____

Email Address: _____

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Participant Information for Training Digital Certificate

Participant Name: _____

Participant ID*: _____

*If you are unsure of the Participant ID, use the [Pool Participant List](#) as a reference.

Authorized by (Participant's Corporate Contact):

Name: _____ Email Address: _____

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Step 2

The applicant must apply online for a training digital certificate via the following web site:

<https://pki.symauth.com/certificate-service/?ac=790858&pf=2.16.840.1.113733.1.16.1.2.3.1.1.256001160>

The Certificate name must follow the following naming convention using the information in the first section above: **<First Name> TRAINING <Participant ID> <Last Name>**

Example:

* Certificate name:

* Email address:

Note: Email address is case-sensitive. It must exactly match the email address configured in your email client.

* Participant name:

* Participant ID:

* First Name:

* Last Name:

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For security integrity, training digital certificates expire on the anniversary date of the installation. DigiCert will automatically notify you one week prior to the annual renewal date. **Please note**, any changes to the applicant's original information (i.e., email address, name, computer changes) may result in the applicant needing to obtain a new training certificate. Participants may contact cert.admin@aeso.ca to verify whether a new training digital certificate is required.