Automated Dispatch and Messaging System (ADaMS) Request Form

Alberta Electric System Operator
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aeso.ca

ADaMS accounts are for Pool Participants who receive dispatches and/or directives for energy and/or ancillary services from the AESO. The ADaMS is also used to communicate relevant real-time market and system information.

Dispatch Rights and Carbon Copy Rights

There are two different types of rights an ADaMS account can have for assets. The account with Dispatch Rights (DR) to an asset is responsible for acknowledging dispatches and directives for the asset. Consequently, only one account can have the dispatch rights to the asset. If an account has Carbon Copy (CC) rights to an asset, the user will have view only access to the dispatches or directives, and will not be able to acknowledge them. Multiple accounts can be assigned CC rights to an asset

PLEASE READ CAREFULLY BEFORE AUTHORIZING

The AESO recognizes that you may want or need to share records with a third party. This is a reminder that if you, or a third party who has been granted access to your confidential records, shares the confidential records, you may be in contravention of the Fair, Efficient and Open Competition Regulation, AR 159/2009, including, but not limited to, exporting records to others, the matter is likely to be investigated by the Market Surveillance Administrator, which could result in an investigation and/or hearing relating to the restricted sharing of confidential records

Pool Participant Information

Pool participant legal name: _____

Participant ID _____   Date account required: _____

Account Information

Please fill out one form for **EACH** account request.

Requested by:

Pool participant   Agent: _____
                          Agent legal name

Other: _____
       Please indicate

Only the Pool Participant, AESO approved entities, and other legislated arrangements are permitted access. Those seeking agent approval must submit an *Agent Appointment Request Form*

Type of account requested

New account   Adding asset(s) to existing account

If adding users to existing account, please provide ADaMS account username: _____

Access level required for each asset

1   Asset ID: _____   Dispatch Rights   Carbon Copy Rights

2   Asset ID: _____   Dispatch Rights   Carbon Copy Rights

3   Asset ID: _____   Dispatch Rights   Carbon Copy Rights

4   Asset ID: _____   Dispatch Rights   Carbon Copy Rights

5   Asset ID: _____   Dispatch Rights   Carbon Copy Rights

6   Asset ID: _____   Dispatch Rights   Carbon Copy Rights

If you require more assets in this account, please attach a spreadsheet with the required information

If you request to enable Dispatch Rights for this account, the Dispatch Rights will be removed from any other account.

Account User List

Provide a list of everyone that will be logging into this ADaMS account

	Name	Email Address
1		
2		
3		
4		
5		
6		

If you require more users in this account, please attach a spreadsheet with the required information

Account Contact Information

This contact information will be used for communication with system controllers.

Please enter the following:

24 Hour Contact Information:

Name or Location: _____

Phone: _____

Operations Email: _____

Backup Contact Information:

Name or Location: _____

Phone: _____

Operations Email: _____

The following is mandatory if requesting a Dispatch Rights account:

COM-001 Emergency Contact:

Phone number: _____   Type of Phone number: _____

Pool Participant Authorization

Name: _____   Title: _____

Signature: _____