Roles and Responsibilities RACI for Cluster Projects

The RACI table below outlines the common arrangement of roles and responsibilities established for the Cluster Projects.

Deliverable	AESO	TFO	MP	GFO
Kick-off Meeting	A, R	C	C	C
Project Plan	A, R	C	C	C
Fees for Stages 1 and 2	I		A, R	R
Stage 0 PDUP	I		A, R	C
Stage 1 and 2 PDUP	A, R			
Preliminary Assessment Study Scope	A, R	C	C	C
Preliminary Assessment Package which includes: - Prelim Assessment Report - Class 5 Cost Estimate	A, R	I	I	I
Detailed Assessment Study Scope	A, R			
Detailed Assessment Package which includes: - Detailed Assessment Report - Project Connection Assessment - Facility Scope - Class 5 Cost Estimate	A, R	C for Facility Scope, I for the rest	I	I
GUOC Evidence*	I			A, R
GUOC Payment†	I			A, R
Stage 3 & 4 Security to TFO*	I	C	A, R	
Functional Specification	A, R	C	C	C
Service Proposal*	C	A, R	A, R if MPC, I otherwise	I
SAS Agreement(s) execution	A, R		A, R	
Participant Involvement Program*	R	A, R	A, R if MPC, I otherwise	I

Deliverable	AESO	TFO	MP	GFO
Environmental Effects Screening Form*	I	A, R	A, R if MPC, I otherwise	I
Needs Approval Application*	A, R	C	C if MPC, I otherwise	I
Facility Applications*	C	A,R	A,R if MPC, I otherwise	I

Table Notes:

* Connection Projects only

† BTF Projects only

RACI – Responsible, Accountable, Consulted, Informed

Responsible = "the doer". Those who do work to achieve the task. There can be multiple resources responsible. The act of approving a deliverable can be categorized under the responsible party.

Accountable = "the buck stops here". The resource ultimately answerable for the correct and thorough completion of the task (also approver). There is typically one "A" identified for each task except a SAS Agreement(s) and tasks related to a Market Participant Choice project where there are multiple deliverables being prepared by different parties.

Consulted = "in the loop". Those whose opinions are sought. Those who have special knowledge or expertise needed to make decisions or solve problem. Two-way communication.

Informed = "in the picture". Those who are kept up-to-date on progress and decisions (once made). May be impacted by decision but are not active in final decision. One-way communication.